

ASWCC

Associated Students of
Woodland Community College



2019-2020
Election Packet

Associated Students of Woodland Community College

Election Nomination Packet

The Associated Students of Woodland Community College (ASWCC) is the student government for Woodland Community College. ASWCC provides leadership and support for the student body under the guidance of the Dean of Student Services and the designated faculty advisor by ensuring student representation on college and district committees, and supporting student activities for intellectual and social development. Any student at WCC may participate in student government by volunteering to serve as a student representative on committees, attending ASWCC meetings as a guest, or running for an officer position.

ASWCC Election Timeline

March 27:	Election packets due to the Office of the Dean of Student Services by 5pm.
March 28-29:	Student eligibility screening period. Campus administration will verify eligibility; students will be notified by 5pm, April 8 of their status.
April 9-25:	Campaign period.
April 15:	Election Candidate Forum.
April 24-25:	Online voting.
April 26:	Election results posted at 4pm.
May 14:	Oath of Office @ noon.

Note: Last official meeting 5/7/19

Qualifications for ASWCC Officers

As provided for in the Constitution of ASWCC (Article III, Sections 4-5), all student government officers must meet the following minimum qualifications:

- Completed 10 or more units at WCC prior to taking office
- Enrolled in 5 or more units per semester while in office
- Maintain a GPA of 2.0 or higher while in office
- Complete ethics training
- Able to attend weekly meetings
- Must attend all meetings in May until they are installed
- Able to attend a transition retreat **Date TBD**

Students who want to get involved but do not meet the qualification are highly encouraged to volunteer for committees and attend ASWCC meetings.

Open Positions for Elections

As provided for in the Constitution of ASWCC (Article III, Sections 1-2), the membership of ASWCC is as follows:

THE PRESIDENT shall represent the student body in public settings; set the agenda for Council meetings 72 hours prior to the meeting; shall chair all Council meetings; shall facilitate communication between the Council and all Administration, College Committees, Faculty Senate, and student groups and report this information to the Council; appoint students to College Committees with the majority consent of the Council; vote only in the event of a tie; and shall have the power to call special and emergency meetings (as defined by the Brown Act), enforce the Constitution, and make decisions on their own initiative in an emergency situation provided that such decisions may not in any way amend or alter this Constitution.

THE VICE PRESIDENT shall be present at all meetings of the Council; shall train interested parties on Council procedures; and shall rule on all questions regarding this constitution; and carry out such duties as may be delegated by the President and/or Council. The Vice President shall assume the duties of the President in his or her absence.

THE SECRETARY shall keep complete and accurate minutes of all ASWCC meetings; post approved minutes in a public forum following each Council meeting; prepare information for elections; act as Corresponding Secretary for ASWCC; and carry out such duties as may be delegated by the President and/or Council.

THE DIRECTOR OF FINANCE shall be responsible for the completion and management of all business transactions for ASWCC; provision of ASWCC budget updates at every Council meeting; responsible for raising funds to finance ASWCC operations on and off campus; provide assistance to chartered student organizations in their fundraising; maintain end-of-year balances for chartered student organizations; carry out such duties as may be delegated by the President and/or council.

THE DIRECTOR OF STUDENT AFFAIRS shall promote activities for ASWCC and subsidiary organizations; make arrangements for such activities as may be decided upon by the Council; maintain a calendar of student activities and events; and carry out such duties as may be delegated by the President and/or Council.

THE DIRECTOR OF COMMUNICATIONS shall organize efforts to promote ASWCC and other student organizations through the use of multimedia and social media platforms; they shall facilitate outreach to other Associated Student Organizations.

THE DIRECTOR OF SUSTAINABILITY shall promote sustainable practices on the campus; shall engage staff, faculty, administration, and students to increase sustainable practices.

THE SENATORS shall represent the students in their respective constituencies; ascertain, by whatever means available to them, the desires of the students in their respective constituencies with respect to any legislation proposed by the Council; shall attend shared governance meetings on campus relevant to their positions, and carry out such duties as may be delegated by the President and/or Council.

- **Senator for Career and Technical Education:** Acct, Ag, AJ, ECE, Econ, Human Services
- **Senator for Humanities and Arts:** Art, English, ESL, Foreign Lang, Hum., Reading, Speech
- **Senator for Math and Science:** Mathematics, Life Sciences, Physical Sciences, Statistics
- **Senator for Student Body at Large:** represents entire student body
- **Senator for Social Science:** Anthropology, Ethnic Studies, History, Philosophy, Political Science, Psychology, Sociology

Nomination Instructions

If you wish to run for office in ASWCC, please submit the following by **5pm, Wednesday, March 27, 2019** to Marrisa Boswell in the Office of the Dean of Student Services (building 700, room 721).

- **Candidate Information Sheet & Waiver (attached)**
- **Statement of Candidacy:** Include your name, the position for which you are running, reasons for your interest in that position, and relevant qualifications. Statement must be typed and no more than 200 words.
- **Photo:** Include a photo of yourself to accompany your Statement of Candidacy on the ASWCC bulletin board and website. If you do not have a photo, contact ASWCC to arrange to have one taken.

Also submit electronic copies of Statement of Candidacy and Photo to mboswell@yccd.edu for use on the ASWCC election website.

Application is not complete and candidate will not be screened for eligibility until all materials are submitted in the proper formats.

ASWCC CANDIDATE INFORMATION & WAIVER

Name: _____
Last, First MI (Nickname)

Student ID: _____ **Semesters at WCC:** _____ **Major:** _____

Address: _____
Street/City/State/Zip Code

Phone: _____ **Email:** _____

I am interested in the following position (choose ONE):

- | | |
|-----------------------------|--|
| President | Senator for Humanities and Arts |
| Vice President | Senator for Math and Science |
| Secretary | Senator for Social Science |
| Director of Finance | Senator for Student Body at Large |
| Director of Student Affairs | Senator for Career and Technical Education |
| Director of Communications | SSCCC Voting and Non-Voting Delegates |
| Director of Sustainability | |

I am interested in participating in the **Candidate Open Forum on Monday, April 15 at noon.**

WAIVER: By signing below, I certify that I meet minimum qualifications for office, understand and agree to the duties and time commitment of the position for which I am running, and release my photo and Statement of Candidacy for the ASWCC bulletin board and website.

Sign: _____ **Date:** _____

Office Use Only	
Received by: _____	GPA: _____
Date: _____	Units Completed: _____
Complete: Y / N	Units Enrolled: _____